



CHOICE PROPERTY MANAGEMENT GROUP, INC.

ESTOPPEL CERTIFICATE REQUESTS

Effective 7/26/2017 - In order to obtain an Estoppel Certificate from our office, please follow the steps below to avoid any delay in the processing of your request.

1. Print and complete this form.
2. Call our office to check if the account is in collections.
3. Submit the completed form along with your processing fee to the following:

Check made payable to: Choice Property Management Group, Inc.
 Address: 6175 NW 153rd Street, Suite 403
 Miami Lakes, FL 33014
 Email: Assistant@choicepmg.com

Estoppel Processing fee: \$ 250.00 Within 10 Days
 Additional Fees: \$ 100.00 Expedited Service within 3 days
 \$ 150.00 If the account is in collections

Community Name: _____
 Unit Address: _____
 Name of Requesting Party: _____

How do you wish to receive the Estoppel Certificate? Mailed Faxed emailed

Mailing address: _____
 Attention: _____
 Email Address: _____
 Fax: _____

For office use only	Date Received _____	Via _____
	Date Released _____	Via _____
	Total Paid: \$ _____	Ck# _____